

MSDE-71(1)/2016-AP (Pt)
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

New Delhi, Dated the 22.08.2017

OFFICE MEMORANDUM

Subject:- Delegation of financial powers to the Regional Directors of Regional Directorates of Apprentice Training (RDATs) as per Delegation of Financial Power Rules, 1978

The Central scheme namely "National Apprenticeship Promotion Scheme" has been notified on 19th August, 2016 with an objective to promote apprenticeship training and to increase the engagement of apprentices. To encourage employers from participating in larger number, the scheme has the 2 components by way of which the scheme shares:

- (a) 25% of prescribed stipend subject to a maximum of Rs. 1500/- per month per apprentice (excluding graduate, technician and vocational apprentices) with the employers, and
- (b) basic training cost in respect of apprentices who come directly to apprenticeship training without any formal trade training. Basic training cost will be limited to Rs. 7500/- for a maximum of 500 hours/3 months

2. It is, therefore, all the financial powers for incurring expenditure under the above components under "National Apprenticeship Promotion Scheme" and within financial limit as per IFDs approval are delegated with immediate effect to the Regional Directors of Regional Directorate of Apprentice Training at Chennai, Hyderabad, Mumbai, Faridabad, Kanpur and Kolkata for the financial year 2017-18 following the process methodology of release of amount through PFMS portal

- (I) For reimbursement of 25% share of stipend, the methodology of release of fund will be as under:
 - a. Establishments will register themselves and the apprentices (their account numbers linked with AADHAAR number) on the portal of apprenticeship.gov.in as well as in pfms.nic.in
 - b. After the completion of three months of training and payment of three months apprenticeship to the registered apprentices, establishments will upload the data of payment of apprenticeship in their portal.
 - c. The data will flow to PFMS portal through an interface pfms.nic.in will monitor/tracks the payments in the accounts of beneficiaries. The confirmed entries will be flagged and redirected to apprenticeship portal

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- d. New establishment will raise the claim for re-imburement of 25% share of apprenticeship, subject to maximum of Rs. 1500/- per apprentices per month.
 - e. This claim for the flagged transaction will be merged to form a single bill; and will be routed through the routine process of passing the bills on pfms.nic.in
- (II) Claims in respect of Basic Training Cost, the bills will be raised by RDATs for "apprentices who come directly to the training without any formal trade training" through PFMS module as the claims of Grants-in-Aid
 - (III) Claim processed before delegation of power may be submitted with the approval of IFD.
 - (IV) Claims submitted after the delegation of powers to RDATs may be processed with the sanction of RDATs.
 - (V) Besides this as in PMKYY candidates through coordination with banks should be given facility to open bank account online which will be linked to receive stipend directly as in NSDC

(VI) Delegation of powers and processing of claim

Under the delegated powers, RDATs will:

- a. Be the nodal point which will process the claims submitted by the establishments
- b. Create a check-list containing all the mandatory pre-requisites
- c. Process the claim after checking for all the mandatory conditions
- d. Be solely responsible for the correctness and genuineness of the claims
- e. Will seek financial concurrence of IFD with the approval of Chief Accounting Authority on yearly basis.
- f. Will generate a combined sanction for all the establishments on quarterly basis to be presented to PAY AND Accounts Office through PFMS payment to avoid rush of bills in the PAOs

(VII) Audit

- a. The payment under NAPS and the procedure opted should be audited by Internal Audit after completion of every financial year to see the workability and financial compatibility
- b. First quarter bill of next financial year will be presented only after the audit find the procedure of payment efficient and economical and does not note any financial irregularity.

- (VIII) It is advised to comply the provisions of the NAPS guidelines and such other rules / regulations/ instructions applicable in the instant case amended from time to time

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3. This issues with the concurrence of IFD vide Dy No. 42 AS & FA (L&E) dated 11.08.2017 and administrative approval of competent Authority dated 17.08.2017



(Sonu Bhatia)

Under Secretary to Govt of India

To

1. PPS to Secretary, M/o Skill Development and Entrepreneurship, New Delhi
2. PS to AS & FA, M/o Skill Development and Entrepreneurship, New Delhi
3. PS to JS, M/o Skill Development and Entrepreneurship, New Delhi
4. Deputy director General (AT), Directorate General of Training, New Delhi
5. PS to CCA, M/o Skill Development and Entrepreneurship, New Delhi
6. Controller of Accounts/Internal Audit/ All the Pay & Accounts offices under Directorate General of Training, New Delhi
7. IFD, Directorate General of Training, New Delhi
8. Director (AT), Directorate General of Training, New Delhi
9. Cash Section, Directorate General of Training, New Delhi

